

**Virginia Williams High School Career Association,  
Inc. (VWHSCA, Inc.)**

**Scholarship Applicant Checklist**

This checklist is provided as a courtesy to applicants. It is the applicant's responsibility to thoroughly read the scholarship instructions and meet all response requirements. **Send the completed application package with the type-written essay having your "First.Last" name in the file name to:**  
[scholarships.vwhsca@gmail.com](mailto:scholarships.vwhsca@gmail.com)

<b>Scholarship Instruction</b>	<input checked="" type="checkbox"/>
Completed application form	
Completed activities template	
Type-written original essay <ul style="list-style-type: none"><li>● No more than 500 words</li><li>● 1-inch margins</li><li>● Double spaced</li><li>● 12-point font</li></ul>	
Proof of application acceptance to an accredited trade school, two or 4-year college, or university	
Letter of recommendation ( <b>must be emailed by the writer to <a href="mailto:scholarships.vwhsca@gmail.com">scholarships.vwhsca@gmail.com</a></b> )	

**Deadline: Monday, May 5, 2025**